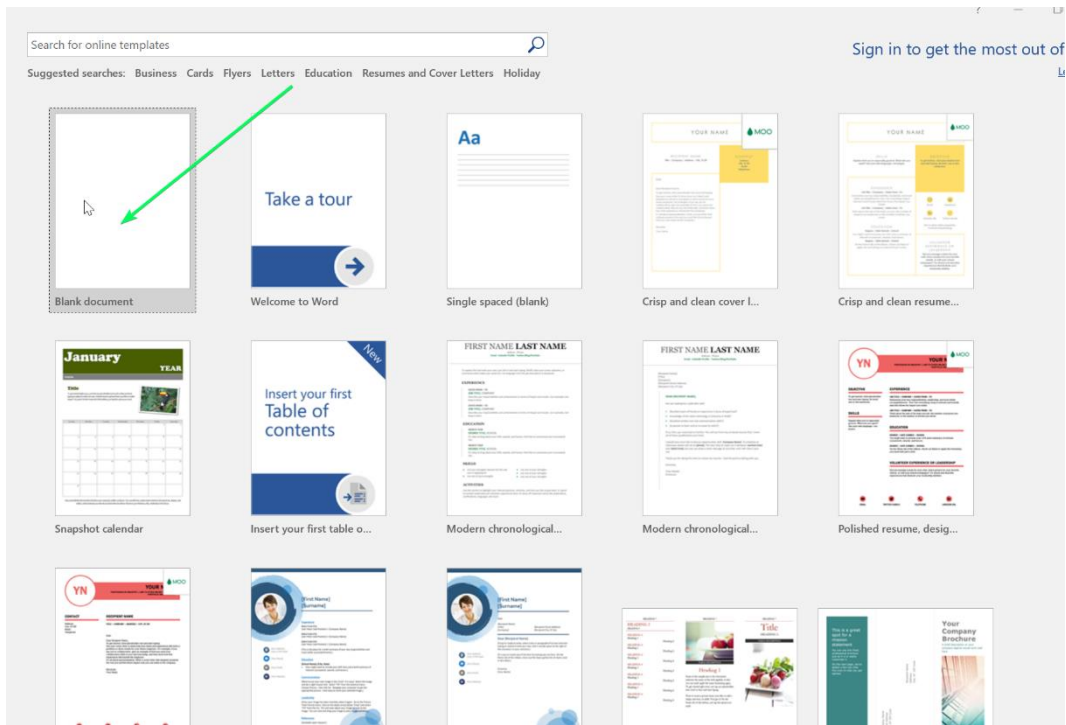
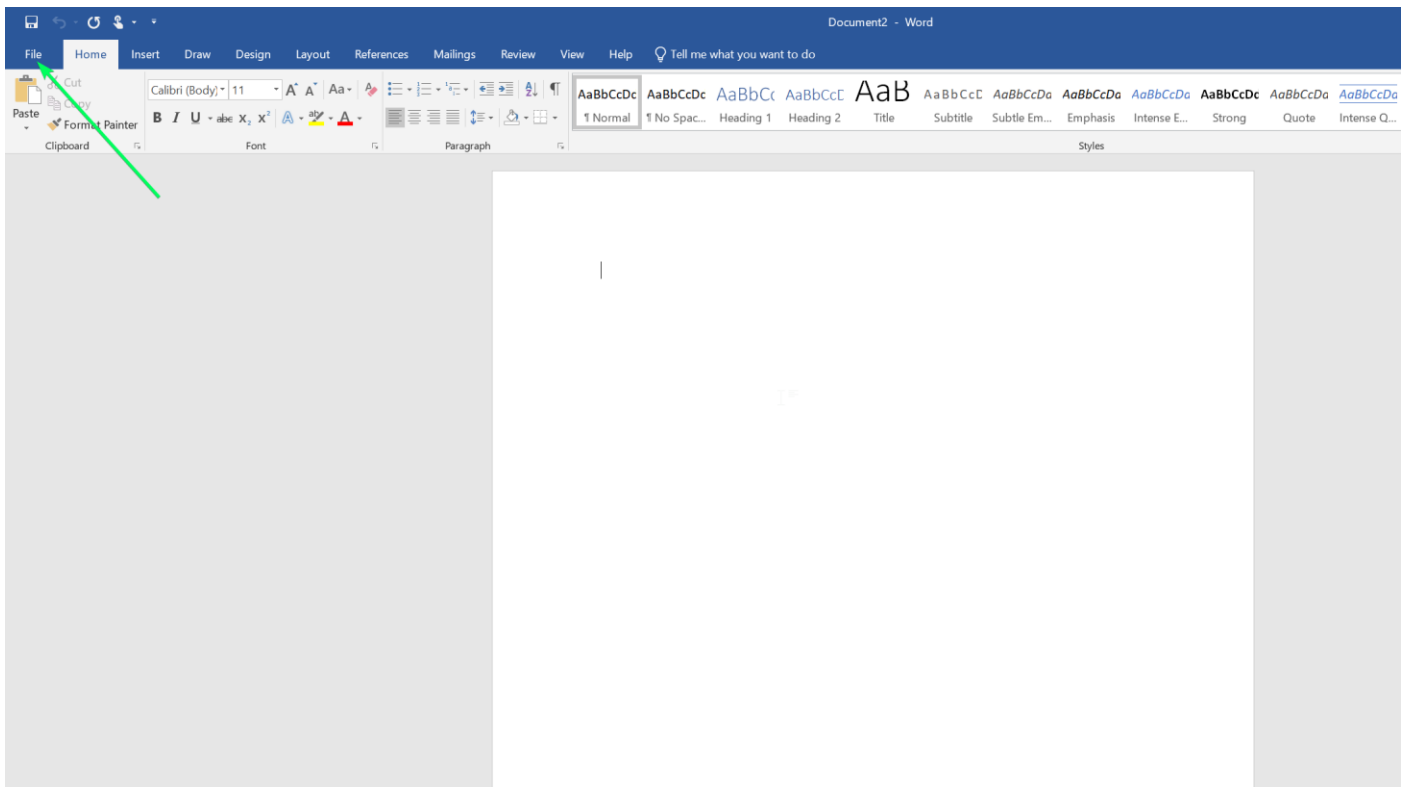


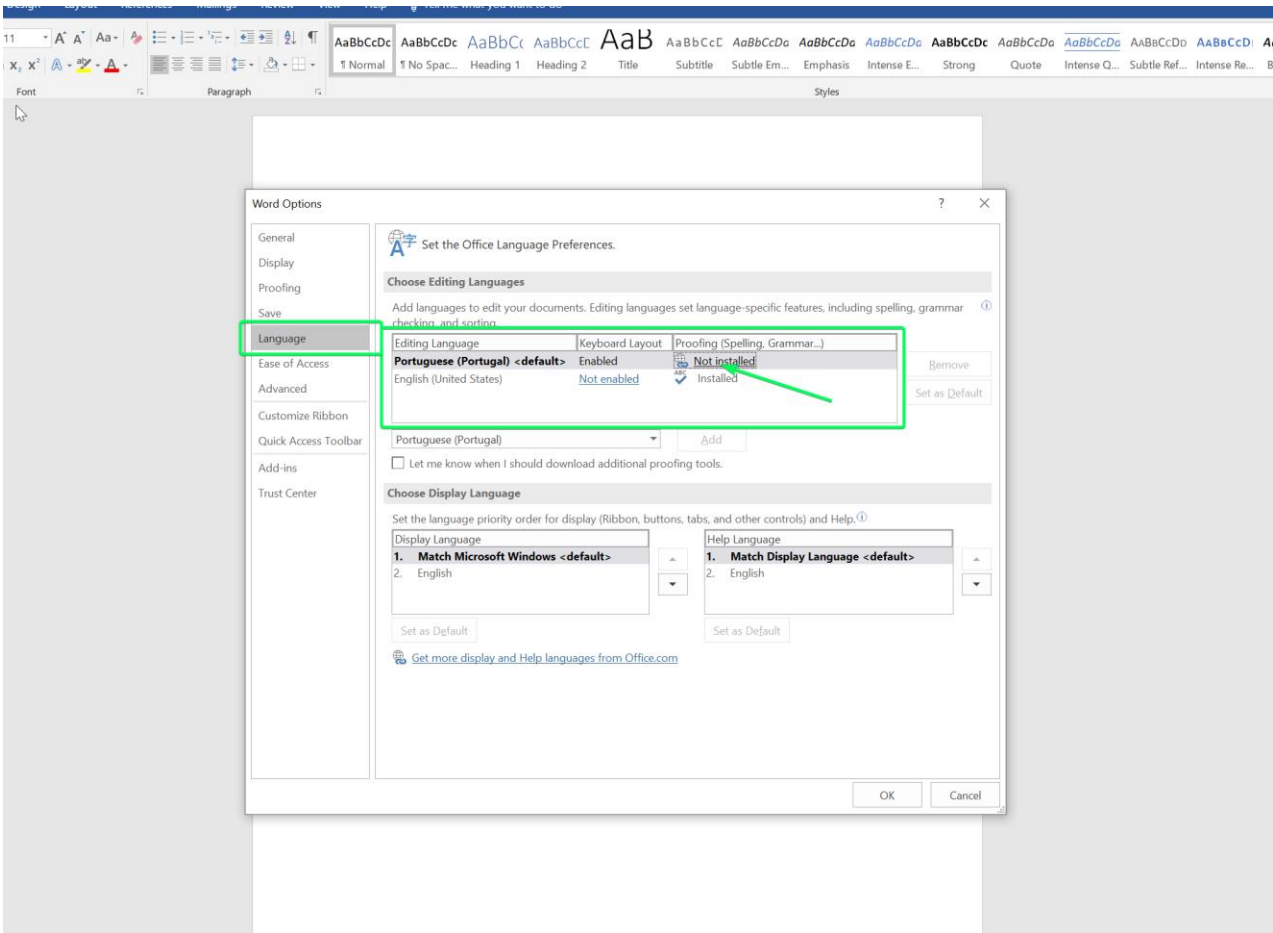
- Abra o Word, vá ao menú Iniciar e procure a aplicação Word.
- Clique em “Blank Document”



- Clique no menú em “File”



- Clique em “Options” no menu do lado esquerdo, vai abrir uma janela, e escolha “Language” e clique em “Not Installed” como está na imagem abaixo:



- Vai ser redirecionado para a página de suporte da Microsoft, escolha o idioma Português na lista e clique no link Download, escolha a versão do seu office se é 32bits ou 64bits:

https://support.microsoft.com/en-us/office/language-accessory-pack-for-office-82ee1236-0f9a-45ee-9c72-05b026ee809f?ui=en-us&rs=en-us&ad=us

Troubleshoot and uninstall

### Step 1: Install the language accessory pack

Select the version of Office you're using from the tabs below, then select the language desired from the drop-down list. Then choose the appropriate architecture (32-bit or 64-bit) from the download links provided. If you're not sure what you're using see [What version of Office am I using?](#)

Once the file is downloaded, double-click it to install it.

**Number versions** Office 2016 Office 2013 Office 2010

Portuguese (Portugal) ▼

Language	Culture (ll-cc)	Native name	Extent of localization	Description	Links	Download Instructions
Portuguese (Portugal)	pt-pt	Português (Portugal)	Full	The pack includes: <ul style="list-style-type: none"> <li>Display in selected language</li> <li>Help in selected language</li> <li>Proofing tools for selected language</li> </ul>	<a href="#">Download (32-bit)</a> <a href="#">Download (64-bit)</a>	

**Step 2: Configure Office language**

After you install the language accessory pack, you must configure Office for your new language preferences. This configuration affects all your Office applications.

**Note:** If you're using Office 365 and the commands available are different from what's shown here, click the Office 2016 tab and follow the instructions there.

1. In any Office application, go to **File > Options > Language**.
2. Under **Office display Language**, make sure the display language you want Office to use is listed.

- Execute o ficheiro que foi descarregado com o nome OfficeSetup.exe, está localizado na pasta Transferências
- Siga os passos da instalação.
- Abra qualquer aplicação Office e estará visível o idioma já configurado.